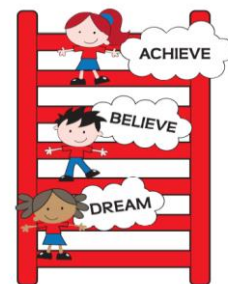


Chaucer Junior School
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Ilkeston
Derbyshire
DE7 5JH
Tel: 0115 9324387



Email: valerief@chaucer-jun.derbyshire.sch.uk
Website: www.chaucerjunior.org.uk

Headteacher: Miss T. Smith

Dear parents and carers,

Good attendance at school is vital for your child. It supports their educational and social wellbeing.

It is a legal requirement for your child to attend school regularly. This is the duty of anyone with day-to-day responsibility for your child. We understand there can be circumstances that make this difficult, particularly given the recent circumstances around coronavirus. However, every child deserves the best chance of achieving their academic potential and this can only be ensured by consistently attending school.

We appreciate that school attendance can be difficult to understand. We have tried to break down the estimated attendance percentages for the number of sessions absent to try to make it easier.

Every session counts. Each day is made up of 2 sessions. It makes a difference if your child is attending an appointment that, if possible, they can attend either the morning or afternoon session.

Number of days/ sessions absent	Estimated percentage	Number of days/ sessions absent	Estimated percentage
1 day - 2 sessions	99.2%	9 days - 18 sessions	92.6%
2 days - 4 sessions	98.4%	10 days - 20 sessions - 2 school weeks	91.8%
3 days - 6 sessions	97.6%	11 days - 22 sessions	90.6%
4 days - 8 sessions	96.8%	12 days - 24 sessions	90%
5 days - 10 sessions - 1 school week	96%	13 days - 26 sessions	89.5%
6 days - 12 sessions	95.2%	14 days - 28 sessions	88%
7 days - 14 sessions	94.5%	15 days - 30 sessions - 3 school weeks	87.3%
8 days - 16 sessions	93.5%		

These percentages are only estimated and accurate up until Easter. You will receive a text message this week with your child's attendance percentage.

Children with attendance below 90% will have their attendance and reasons for absence closely monitored. Any child below 90% is classed as a persistent absentee. This can trigger attendance procedures that may result in a penalty notice being issued from the local authority.

If this was to happen, staff will contact you directly. Before a penalty notice would be issued, staff and families would work together to try to improve your child's attendance first by going through a monitoring period. If this was unsuccessful and your child's attendance percentage didn't improve, then you would be notified of our intention to inform the local authority to proceed with a penalty notice.

Penalty notices are £60 per child per guardian.

If you would like to discuss any attendance matters, please do not hesitate to phone school, pop in to see us or email me at valerief@chaucer-jun.derbyshire.sch.uk as we would be more than happy to support you with any issues relating to attendance.

Yours sincerely

Mrs V Farrall

