

Chaucer Junior School
Cranmer Street
Ilkeston
Derbyshire
DE7 5JH
Tel: 0115 9324387



Email: info@chaucer-jun.derbyshire.sch.uk
Website: www.chaucerjunior.org.uk

Head teacher - Mrs A. Upton

16th September 2019

Dear Parent,

RE: ELECTION OF PARENT GOVERNOR(S)

There are vacancies for Parent Governors on the School's Governing Board.

The Governing Board works together as a group. If you are thinking of standing as a Governor, remember that you will need to attend a minimum of six meetings a year, plus committee meetings during the term. The Governing Board sets the term of office for all Governors and the start date of the appointment will be from the date of election. If you are elected, you may serve out your term of office even if your child leaves the school before your term of office finishes. You can, however, resign from the Governing Board at any time.

All newly elected/appointed governors must hold an enhanced criminal record certificate. The Governing Board must apply for such a certificate within 21 days of election/appointment of a new governor.

If you would like to stand for election, please read the information sheet overleaf – Could you become a Parent Governor? And then if you would like to stand for election, you need to:

- Collect the relevant forms (referred to below) from the school office
- Check you are eligible by reading the declaration of Eligibility form and signing the declaration.
- Complete a nomination form and include a short statement about yourself and why you would like to become a governor (this **must not** exceed 100 words).
- Have your nomination seconded by a parent who is eligible to vote in the election.
- You need to be available to attend regular governor meetings.

You are responsible for ensuring that your nomination form is received by the **deadline**. It may be delivered by hand, sent to school with your child, or sent by first class post, and should be sealed in an envelope marked '**Nomination for Parent Governor**'. A sealed ballot box will be available in the school for hand deliveries.

Each nomination must be received at the school by 12.00 noon on Tuesday 1st October 2019

If you have any questions about whether or not you are eligible to stand or vote in the election or about anything else contained within this letter, please do not hesitate to contact us or Jason Smith – Chair of Governors.

Yours sincerely,

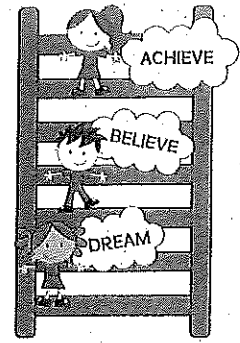
A Upton

Mrs A Upton
Headteacher

P.T.O



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COULD YOU BECOME A PARENT GOVERNOR?

A Parent Governor has:

- An interest in all the children's future
- A desire to make a difference
- A willingness to accept responsibility
- An ability to work in a team and is happy to ask questions, listen and learn
- The skills to contribute to effective governance and success of the school or at least the capacity and willingness to develop them

and will:

- Act with integrity, objectivity and honesty in the best interests of the school
- Fulfil a largely strategic role in the running of the school
- Visit and get to know the school and the people in it in accordance with the agreed visits protocol.
- Work in partnership with the Head teacher to raise standards
- Actively contribute to the work of the Governing
- Abide by the adopted Code of Practice.

Once elected, a parent Governor must operate in the best interest of all pupils and not as representatives to lobby on behalf of their constituency.

Parent Governors:

- Help to decide the priorities for improving the school.
- Focus on their three core strategic functions
- Work co-operatively with other Governors in the best interest of the school
- Attend the meetings of the Governing Board and its Committees
- Promote the interest of the school in the wider community
- Have an equal right to participate and to state their views whilst respecting the views of others
- Are loyal to the decisions made by the Governing Board
- Respect the confidentiality of those items of business that have been designated as confidential and do not disclose what individuals have said or how they have voted
- Withdraw from a decision from which he or she or a partner or close relative stands to gain or where he or she is too involved to be objective
- Have regard to the broader responsibilities as a Governor of a public institution in regard to promoting a public accountability for the actions and performance of the Governing Board
- Participate in training.